



CITY COMMISSION OF THE CITY OF PAHOKEE

## **SPECIAL WORKSHOP**

Monday, July 23, 2018 6:00 p.m.

360 E. Main Street, Pahokee, Florida

This Workshop of the City Commission of the City of Pahokee is being held to discuss the Proposed Fiscal Budget 2018/2019.

A. INVOCATION & PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. TOPIC

**1. Proposed Fiscal Budget 2018/2019**

D. DISCUSSION, COMMENTS, CONCERNS

E. ADJOURN

NOTICE

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting or hearing, he or she will need a record of the proceedings, and he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

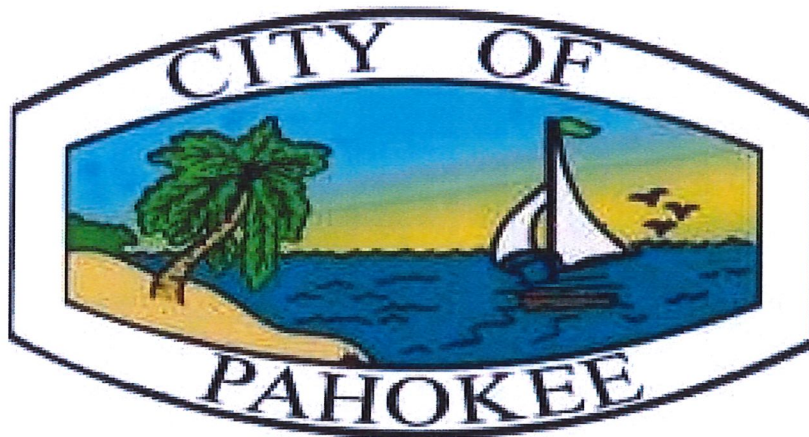
**SUBJECT TO CHANGE**

*City of Pahokee, Florida*

*2018-2019*

*Proposed Budget*

Departments 511000 - 524000, 555000, 590000



*"The Grassy Waters Gateway to Lake Okeechobee"*

*207 Begonia Drive  
Pahokee, FL 33476*

*(561) 924-5534*

[www.cityofpahokee.com](http://www.cityofpahokee.com)

*Budget Workshop  
Monday, July 23, 2018*

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

**Dept 511000 City Commission**

<b>Object #</b>	<b>Account Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2017-2018</b>	<b>Proposed Budget 2018-2019</b>
110/120/130	Salaries & Wages	28,200	28,200	28,200
210	FICA Taxes	2,157	2,157	2,157
220	FLC 2% (changed to 4.35%)	1,227	1,227	1,227
221	FLC Ret 3%	846	846	846
230	Life and Health Insurance	8,833	8,833	17,535
240	Worker's Compensation	76	76	189
	<b><i>TOTAL PERSONNEL SERVICE</i></b>	41,339	41,339	50,154
310	Professional Fees	500	500	500
360	Travel & Per Diem	33,916	40,916	40,916
367	Other Charges	1,800	1,800	11,808
482	Tri-Cities Barbecue	3,000	3,000	3,000
483	Tri-Cities Meeting	900	900	900
489	Contributions & Sponsorships	1,800	1,800	1,800
515	Books, Dues & Subscriptions	10,250	10,250	10,250
561	Conference Registrations	3,520	3,520	3,520
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	55,686	62,686	72,694
	<b><i>*Total City Commission</i></b>	<b>\$ 97,025</b>	<b>\$ 104,025</b>	<b>\$ 122,848</b>

**City of Pahokee, Florida  
General Fund  
Schedule of Expenditures  
For The Fiscal Year Ending September 30, 2019**

**Dept 512010 City Manager**

<b>Object #</b>	<b>Account Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2017-2018</b>	<b>Proposed Budget 2018-2019</b>
110/120/130	Salaries & Wages	134,484	118,000	138,000
210	FICA Taxes	10,288	9,027	10,557
220	FLC Ret 2% (changed to 4.35%)	5,493	-	-
221	League of Cities Retirement 5%	3,788	5,900	6,900
230	Life and Health Insurance	1,465	4,360	4,351
240	Worker's Compensation	338	338	772
	<b><i>TOTAL PERSONNEL SERVICE</i></b>	<b>155,856</b>	<b>137,625</b>	<b>160,580</b>
310	Professional Fees	5,000	3,000	3,000
340	Contractual Services	-	-	48,000
360	Travel & Per Diem -Seminars	2,574	4,574	10,000
367	Other Charges	18,435	18,435	5,100
368	City Manager Luncheons	500	500	500
414	Cellular Phone Service	1,410	1,410	2,000
461	Repairs/Maintennce	1,900	1,900	1,900
515	Books, Dues & Subscriptions	1,800	1,800	1,800
524	Fuel	2,000	2,000	3,000
528	Uniforms	100	100	100
561	Conference Registration	945	945	945
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	<b>34,664</b>	<b>34,664</b>	<b>76,345</b>
	<b><i>*Total City Manager</i></b>	<b>\$ 190,520</b>	<b>\$ 172,289</b>	<b>\$ 236,925</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

**Dept 512020 City Clerk**

<b>Object #</b>	<b>Account Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2017-2018</b>	<b>Proposed Budget 2018-2019</b>
110/120/130	Salaries & Wages	37,000	45,000	41,000
210	FICA Taxes	2,830	3,443	3,137
220	FLC Ret 2% (changed to 4.35%)	1,610	1,958	1,784
221	FLC Ret 3%	1,110	1,350	1,230
230	Life and Health Insurance	4,417	4,417	4,351
240	Worker's Compensation	100	100	228
	<b><i>TOTAL PERSONNEL SERVICE</i></b>	47,067	56,267	51,729
310	Professional Services	5,333	3,125	3,125
340	Contractual Services	500	500	500
360	Travel & Per Diem	2,700	2,700	2,700
367	Other Charges	5,000	2,125	2,125
461	Repair/Maintenance	500	500	500
497	Election Staffing	10,000	10,000	10,000
515	Books, Dues, & Subscriptions	1,085	985	1,225
524	Fuel	200	200	400
561	Conference Registration	1,795	1,795	1,795
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	27,113	21,930	22,370
	<b><i>*Total City Clerk</i></b>	<b>\$ 74,180</b>	<b>\$ 78,197</b>	<b>\$ 74,099</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

**Dept 513010 Financial & General Accounting**

<b>Object #</b>	<b>Account Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2017-2018</b>	<b>Proposed Budget 2018-2019</b>
110/120/130	Salaries & Wages	109,080	142,456	155,402
210	FICA Taxes	8,345	10,898	11,888
220	FLC Ret 2% (changed to 4.35%)	-	5,545	6,042
221	FLC Ret 3%	-	3,824	4,167
230	Life and Health Insurance	8,201	13,052	13,052
240	Worker's Compensation	268	268	808
	<b><i>TOTAL PERSONNEL SERVICE</i></b>	<b>125,894</b>	<b>176,043</b>	<b>191,359</b>
310	Professional Fees	13,420	13,420	13,420
320	Accounting & Auditing	17,800	22,800	15,000
360	Travel & Per Diem	1,635	1,635	2,000
367	Other Charges	300	300	300
461	Repair & Maintenance	400	400	1,000
470	Accounting Software Service	6,000	7,500	7,510
478	Printing (Checks & Deposit slips)	400	400	600
490	Advertising	2,000	2,000	2,200
492	Bank Charges/Fees	500	500	1,500
515	Books, Dues, & Subscriptions	925	675	675
520	Operating Supplies	2,624	2,624	2,600
524	Fuel	200	200	1,500
528	Uniforms	80	80	350
561	Conference Registrations	800	800	1,200
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	<b>47,084</b>	<b>53,334</b>	<b>49,855</b>
	<b><i>*Total Financial &amp; General Accounting</i></b>	<b>\$ 172,978</b>	<b>\$ 229,377</b>	<b>\$ 241,214</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

**Dept 513020 Human Resources**

<b>Object #</b>	<b>Account Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2017-2018</b>	<b>Adopted Budget 2018-2019</b>
110/120/130	Salaries & Wages	43,000	43,000	47,000
210	FICA Taxes	3,588	3,290	3,596
220	FLC Ret 2% (changed to 4.35%)	1,131	1,871	2,045
221	FLC Ret 3%	1,408	1,290	1,410
230	Life and Health Insurance	4,351	4,351	4,351
240	Worker's Compensation	127	126	222
	<b><i>TOTAL PERSONNEL SERVICE</i></b>	53,605	53,928	58,623
360	Travel & Per Diem	2,066	1,448	1,448
367	Other Charges	520	520	520
461	Repairs/Maintenance	250	250	250
478	Printing	150	150	150
490	Advertising	500	500	600
515	Books, Dues & Subscriptions	500	500	500
520	Operating Supplies	300	300	300
524	Fuel	200	200	200
528	Uniforms	150	150	80
561	Conference Registrations	1,000	382	800
576	Maint - Payroll Program	12,000	12,000	12,000
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	17,636	16,400	16,848
	<b><i>*Total Human Resources</i></b>	<b>\$ 71,241</b>	<b>\$ 70,328</b>	<b>\$ 75,471</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

Dept 513030 IT / GATV ACCESS

Object #	Account Name	Adopted Budget 2016-2017	Adopted Budget 2017-2018	Adopted Budget 2018-2019
310	Professional Services	\$ 18,000	\$ 18,000	\$ 17,000
	<b>TOTAL OPERATING EXPENDITURES</b>	<b>18,000</b>	<b>18,000</b>	<b>17,000</b>
	<i>*Total IT / GATV Access</i>	<b>\$ 18,000</b>	<b>\$ 18,000</b>	<b>\$ 17,000</b>



**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

---

Dept 514000 Legal Counsel

Object #	Account Name	Adopted Budget 2016-2017	Adopted Budget 2017-2018	Proposed Budget 2018-2019
310	Professional Fees	\$ 80,000	\$ 85,000	\$ 92,000
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	<b>80,000</b>	<b>85,000</b>	<b>92,000</b>
	<b><i>*Total Legal Counsel</i></b>	<b>\$ 80,000</b>	<b>\$ 85,000</b>	<b>\$ 92,000</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

---

**Dept 515000 Comprehensive Planning**

<b>Object #</b>	<b>Account Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2017-2018</b>	<b>Proposed Budget 2018-2019</b>
310	Professional Fees	\$ 25,000	\$ 25,000	\$ 25,000
367	Other Charges	250	250	250
490	Advertising	500	500	500
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	<b>25,750</b>	<b>25,750</b>	<b>25,750</b>
	<b><i>*Total Comprehensive Planning</i></b>	<b>\$ 25,750</b>	<b>\$ 25,750</b>	<b>\$ 25,750</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

**Dept 524000 Protective Inspections/Building, Planning & Zoning**

Object #	Account Name	Adopted Budget 2016-2017	Adopted Budget 2017-2018	Proposed Budget 2018-2019
110/120/130	Salaries & Wages	140,485	\$ 108,244	\$ 121,118
210	FICA Taxes	10,747	8,281	9,266
220	FLC Ret 2% (changed to 4.35%)	6,111	4,709	4,468
221	FLC Ret 3%	4,215	3,247	3,081
230	Life and Health Insurance	17,403	13,043	13,052
240	Worker's Compensation	2,462	2,462	6,108
	<b>TOTAL PERSONNEL SERVICE</b>	181,423	139,986	157,093
310	Professional Services	24,333	20,000	20,000
360	Travel & Per Diem	500	500	500
461	Repair/Maintenance	500	500	500
478	Printing	300	300	300
490	Advertising	-	-	-
515	Books, Dues, & Subscriptions	1,500	1,500	1,500
520	Operating Supplies	500	500	500
524	Fuel	1,000	1,000	1,000
528	Uniforms	200	200	200
600	Capital Outlay	14,000	10,322	10,322
	<b>TOTAL OPERATING EXPENDITURES</b>	42,833	34,822	34,822
	<b>*Total Protective Inspections</b>	<b>\$ 224,256</b>	<b>\$ 174,808</b>	<b>\$ 191,915</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

**Dept 555000 Community Economic Development**

<b>Object #</b>	<b>Account Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2017-2018</b>	<b>Proposed Budget 2018-2019</b>
110/120/130	Salaries & Wages	43,000	98,225	106,018
210	FICA Taxes	3,289	7,514	8,109
220	FLC Ret 2% (Changed to 4.35%)	1,871	4,273	4,611
221	FLC Ret 3%	1,290	2,947	3,180
230	Life and Health Insurance	4,351	8,701	8,701
240	Worker's Compensation	116	232	425
	<b><i>TOTAL PERSONNEL SERVICE</i></b>	<b>53,917</b>	<b>121,892</b>	<b>131,044</b>
310	Professional Fees	54,333	-	-
360	Travel & Per Diem	500	500	500
461	Repair/Maintenance	700	700	700
478	Printing	200	200	200
480	Promotion	1,100	1,100	1,100
515	Books, Dues & Subscriptions	1,000	1,000	1,000
520	Operating Supplies	400	400	400
524	Fuel	700	700	700
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	<b>58,933</b>	<b>4,600</b>	<b>4,600</b>
	<b><i>*Total Community Development</i></b>	<b>\$ 112,850</b>	<b>\$ 126,492</b>	<b>\$ 135,644</b>

**City of Pahokee, Florida**  
**General Fund**  
**Schedule of Expenditures**  
**For The Fiscal Year Ending September 30, 2019**

**Dept 590000 Non-Departmental**

<b>Object #</b>	<b>Account Number/Name</b>	<b>Adopted Budget 2016-2017</b>	<b>Adopted Budget 2018-2019</b>	<b>Proposed Budget 2018-2019</b>
310	Professional Fees	\$ 20,800	\$ 20,800	\$ 20,800
342	Copier Lease	5,810	5,810	11,000
367	Other Charges-City Hall	2,575	9,805	10,327
369	Aid to Chamber of Commerce	3,000	3,000	3,000
410	Communications - Local	10,288	10,288	10,288
413	Communications - Long Distance	2,118	2,118	2,118
415	Internet for City	1,400	1,400	6,000
420	Postage	4,475	4,475	6,500
431	Electric Service	700	700	15,000
432	East Beach Water Assessment-Inc 246 E Main	12,950	12,950	12,950
436	Solid Waste Assessment	2,719	2,719	2,719
440	Rentals and Leases	2,800	2,800	2,800
450	General Liability Insurance	30,346	30,346	30,994
451	Auto Liability Insurance	4,035	4,035	4,115
452	Property Insurance	38,924	38,924	34,967
461	Repair/Maintenance	10,192	10,192	10,192
478	Printing	200	200	200
480	Promotional Activities	1,250	2,250	2,250
487	Employee of the Quarter	700	700	700
488	Employee of the Year	500	500	500
499	Annual Fire Safety Inspection	200	200	200
510	General Office Supplies	4,335	4,667	4,667
515	Books, Dues & Subscription	165	165	165
546	Fourth of July Celebration	-	4,000	7,000
	<b><i>TOTAL OPERATING EXPENDITURES</i></b>	<b>160,483</b>	<b>173,044</b>	<b>199,452</b>
920	Interfund Transfer Marina	54,393	26,914	26,393
	<b><i>TOTAL INTERFUND TRANSFER</i></b>	<b>54,393</b>	<b>26,914</b>	<b>26,393</b>
	<b><i>*Total Non-Departmental</i></b>	<b>\$ 214,876</b>	<b>\$ 199,958</b>	<b>\$ 225,845</b>